

# **Yankton County 4-H Shooting Sports**

## **Emergency Plan**

### **Health and Emergency Contact Information**

The County Extension office will collect and review each participant's South Dakota 4-H Member Enrollment Form prior to the start of the program annually. A copy of the enrollment form, which includes health and emergency contact information, will be provided by the county office for the Yankton County 4-H Shooting Sports records. This copy will be retained in the instructor's possession for each participant.

A signed and completed "Parents or Guardians Agreement of Waive of Liability, and Medical Release" will also be required from each participant prior to the start of the program. The originals will be retained at the County Extension Office and a copy will be provided for Yankton County 4-H Shooting Sport records.

Each discipline will work under the guardianship of a South Dakota Certified 4-H Shooting Sport Instructor. All instructors will fill out a South Dakota 4-H Volunteer form each year.

### **Accident/Incident Reporting----**

If an accident or incident occurs during a meeting or live fire exercise the appropriate authorities will be notified. The appointed contact person from the extension office will be contacted immediately as well as the parent(s) of the youth(s) involved.

**Person Responsible:** Certified Instructor on Duty.

### **Emergency Phone Numbers:**

**Ambulance:** 911

**Fire:** 911

**Police Dept:** 911

**Yankton County Sheriff:** 605-668-3567

**Yankton County 4-H Youth Program Assistant:** Stephanie Siebrandt, office (605) – 665 - 3387, cell (402) – 640 - 2101

### **First-Aid**

A minor first-aid kit will be present at all program activities.

The first-Aid kit will be checked for supplies and restocked as needed.

### **Safety Equipment**

Eye protection will be worn by all participants, leaders and observers whenever there is live fire.

Rifle and shotgun participants, leaders and observers will wear ear protection when there is live fire.

Archery participants, leaders and observers will wear ear protection when the archery range is located near a gun range when there is live fire.

### **Minimization of Lead Exposure**

No persons will eat or drink until washing their hands after being on the range. If water is not available Instructors will provide moist towel-lets, water-less soap, or a similar product for wiping hands once shooting has concluded.

### **Property Use**

Permission has been secured to use the Yankton County 4-H building, Yankton, SD and the Isaac Walton Trap Range, Yankton, SD, for meetings and live fire exercises of this 4-H club. Other ranges will be used to help develop the participants shooting ability as needed.

### **Site Hazards**

A safety inspection of the range will be completed before the club meets for the first time each year and throughout the year as needed. Safety procedures (signage, berms, and safety lines) will be reviewed with the site owner/manager. All hazards both natural and man-made will be identified and eliminated or reduced.

## **Communications**

At the beginning of the year all participants and volunteers will be entered in an email contact list for communication with the instructor(s). If public school is called off on a 4-H meeting day, the club meeting for that day is cancelled; the club will meet on the next normally scheduled day. If a severe weather alert is issued during a meeting the participants will be released to their parent(s) or guardians, those old enough to drive will be released on their own recognizance, the meeting is cancelled and the club will meet at its next regular meeting time.